

# POLICIES & PROCEDURES



# ABOUT SCORE

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## MISSION

*SCORE exists to glorify God through missions in obedience to the Great Commission.*

*Matt. 28:19-20,  
1 Peter 4:7-11*



## VISION

*The Vision of SCORE is to give every man, woman, and child where the ministry serves multiple opportunities to hear, see, and respond to the Gospel of Jesus Christ through Gospel saturation and true discipleship (disciples making disciples).*



## VALUES

- **Evangelize** the lost and disciple the believer in obedience to the Great Commission.
- **Engage** people in Missions with a commitment to excellence.
  - **Equip** and **Empower** others to understand and steward their giftedness.
  - **Express** the Gospel by meeting needs.

# WHAT WE BELIEVE

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1. The verbal, plenary inspiration and inerrancy of the Scriptures, God's Holy Word.

2. God the Father, God the Son, and God the Holy Spirit.

3. The deity, virgin birth, and bodily resurrection of Jesus Christ.

4. Man is born in sin and needs spiritual regeneration.

5. Salvation by grace through faith in the shed blood of Jesus Christ, plus nothing, minus nothing.

6. The everlasting, conscious blessedness of the saved in Heaven and the everlasting, conscious punishment of the lost in Hell.

7. Saved people have a mandate from God to be obedient to God's Holy Word.

8. The personal, visible, and imminent return of Jesus Christ.

9. The authority of the local church as the institution ordained by God to evangelize the world and disciple Christians.

10. Ecclesiastical separation as well as personal separation from the world to maintain a pure testimony.

11. Salvation is eternally secured by the finished work of Christ.

12. The Sanctity of Life is from conception to natural death. Therefore, God wonderfully and immutably created each person as male and female.

13. God ordained the family institution. Marriage is the sacred union of one man and one woman in a covenantal commitment for life.

# BEHAVIORAL GUIDELINES

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*This section is essential for every traveler to understand. Following the rules and guidelines not only honors the Lord, but also helps ensure a safe and fruitful ministry experience. Choosing not to follow them places a heavy burden on our staff and can cause lasting harm to the ministry that missionaries have faithfully built over many years.*

## AUTHORITY & DISCIPLINE

The biblical response to authority is obedience. Hebrews 13:17 reminds us, “Obey them that have the rule over you, and submit yourselves, for they watch for your souls, as they that must give account, that they may do it with joy, and not with grief, for that is unprofitable for you.” In light of this, all participants are expected to follow the guidelines. Failure to do so may result in disciplinary action, including being sent home at the participant’s own expense.

## TEAM UNITY

We are called to work together in unity, both with our brothers and sisters in Christ and as a witness before the world. Throughout Scripture, we are continually exhorted to show love and kindness to one another as an essential part of serving as a team. First Peter 1:22 takes this even further, instructing us to “love one another with a pure heart fervently,” reminding us that genuine love requires ongoing effort and commitment.

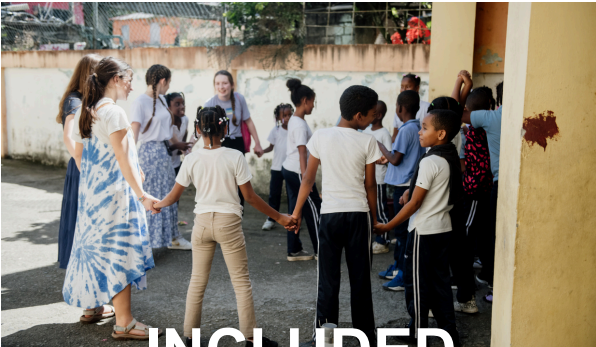
## ATTITUDES

The old proverb says, “One bad apple can spoil the whole barrel,” and the same is true in a team setting. Your attitude has the power to influence those around you, either for better or for worse. That is why maintaining a positive and humble spirit is so important. The best way to cultivate this is by spending time with the Lord in His Word and seeking Him honestly through prayer.

## UNACCEPTABLE BEHAVIOR

1. Drugs
2. Alcohol - no social drinking
3. Use of tobacco products or vaping
4. Any act of immorality or any act of unsafe conduct
5. Leaving the lodging premises. No one is allowed to leave on their own. You must remain with a group and a SCORE representative.

# TRIP COSTS



## INCLUDED

### INTERNATIONAL TRIPS:

- Lodging
- Meals
- Ministry set up
- In-country transportation
- Insurance
- SCORE representative
- Interpreters

### USA TRIPS:

- Lodging
- Meals
- Travel t-shirt
- Ministry set up
- SCORE representative

### SPORTS TEAMS:

- Uniform for players
- Travel shirts
- Polo shirts for coaches
- Games set up



## NOT INCLUDED

### INTERNATIONAL TRIPS:

- Flights or baggage fees
- Ministry supplies
- Additional ministry costs - see country specific guide
- Leisure activities cost - see country specific guide
- Snacks or souvenirs

### USA TRIPS:

- Transportation
- Ministry supplies
- Additional ministry costs
- Leisure activities
- Snacks or souvenirs

\*Your group is under a contract with SCORE International for your trip. Unless the trip contract states otherwise, this is what is included and not included.

# FUNDRAISING GUIDELINES

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## CONFIRM WITH TRIP LEADER

- Before beginning fundraising, confirm with your trip leader whether funds should be submitted directly to SCORE International or collected by your group.
- Some groups collect all funds first and then submit a lump payment to SCORE.

## REGISTRATION REQUIREMENT

- Registrations must be submitted before funds can be received.
- If no registration has been submitted, contributions will be applied to your trip's General Contributions account.

## FUNDRAISING RESOURCES

- Resources for the following are available on Managed Missions:
  - Instructions for creating a Public Profile to share with potential donors or post on social media.
  - A Sample Donor Request Letter that you can personalize and send to potential supporters.

## PAYMENT & DONATIONS

- Online
  - Give through the SCORE International website under the Donate tab: [Support a Traveler](#)
  - Applied to the traveler's Managed Missions trip page within 1–2 business days
- By Check
  - Payable to SCORE International
  - Mail to:
    - SCORE International PO Box 9994 Chattanooga, TN 37412
    - Include traveler's name and group in the memo line
    - Applied to Managed Missions within 1–2 business days of receipt

# Frequently Asked Questions

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## How do I raise funds for my trip?

- Posting a Public Profile to social media about your trip is very effective. Another way to solicit potential donors is to mail or email out 75-100 donation letters to family, friends, church, doctors, dentists, teachers, etc.

## How do I track my donations?

- Log in to your trip page in Managed Missions at [scoreintl.managedmissions.com](http://scoreintl.managedmissions.com) and click on “Fundraising” located on the left side of your screen.
- It will open a list of all funds that have been received for you, along with the name of the donor.
- On the right side of each amount, you’ll see a button named “details”. Click on that to show the mailing address for that donor. This is a great tool to use for sending thank-you notes.

## Are donations tax-deductible?

- SCORE is a registered 501-C-3 organization. Donations made payable to SCORE are tax-deductible.
- An IRS tax receipt is sent by e-mail or by mail within 1–2 business days after receipt of the donation.
- Once a donation is received, it becomes the property of SCORE International and cannot be returned to the donor.

## When does the cost of my trip have to be paid?

- Your trip leader will be able to give you the deadlines.
- However, final payment must be received by 45 days prior to the trip.

# CANCELLATION POLICY

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## GROUP CANCELLATIONS:

- *45+ days before trip: 50% of the \$500 group deposit refunded; all other funds can be refunded or held for one year toward another trip.*
- *Within 45 days: \$500 group deposit forfeited; additional funds held for one year.*
- *Within 7 days: No refunds*



## INDIVIDUAL CANCELLATIONS:

- *Within 45 days: Forfeit \$100 deposit + 50% of SCORE costs. Remaining funds may be refunded, held for one year, or transferred to group trip expenses (with donor's written consent).*
- *Within 7 days: No refunds.*



## GENERAL REFUND GUIDELINES:

- *If SCORE cancels, a full refund is issued.*
- *Refunds are subject to expenses already incurred (food, lodging, travel, 3.5% credit card fees) and are issued 30 days after travel.*
- *Overages may be held for one year or reimbursed with receipts; after one year, unused funds are used at SCORE's discretion.*
- *Funds cannot be used for personal expenses (e.g., passports, spending money).*

# Health & Medical Guidelines

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## IMMUNIZATION REQUIREMENTS

- No shots are required for countries where we minister.
- Consult your doctor and local health department to ensure your regular vaccines are current.

## FOOD ALLERGIES

- List allergies on your application.
- Due to the volume of travelers, cooks cannot prepare a specialty meal. Bring necessary food items, epi pen, and medication.
- Specialty items are not available on the trip, though food provided is generally sufficient.

## MEDICATION

- Notify us of any medications upon arrival.
- Doctors, dentists, and good hospitals are available on the field.

## INSURANCE

- SCORE provides secondary insurance through Faith Ventures for international trips (domestic coverage may be available for a fee).
- Each traveler receives an insurance card; check with your primary carrier for out-of-country coverage.
- Travelers must pay for treatment in-country (typically affordable). Claims can be filed with your primary carrier and Faith Ventures upon return.