

SHORT TERM TRIPS

POLICY AND PROCEDURES



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Table of Contents

Page 2	What We Believe
	Core Values
	Mission Statement
Page 3	Behavioral Guidelines
Page 4	What's included and What is not included
	Fundraising Information
Page 5	FAQ's
Page 6	Health Matters
	Immunization Requirements
	Food Allergies
	Medications
	Medical/Accident Insurance

We Believe

1. The verbal, plenary inspiration, and inerrancy of the Scriptures, God's Holy Word.
2. God the Father, God the Son, and God the Holy Spirit.
3. The deity, virgin birth, and bodily resurrection of Jesus Christ.
4. Man is born in sin and needs spiritual regeneration.
5. Salvation by grace through faith in the shed blood of Jesus Christ, plus nothing, minus nothing.
6. The everlasting, conscious blessedness of the saved in Heaven and the everlasting, conscious punishment of the lost in Hell.
7. Saved people have a mandate from God to be obedient to God's Holy Word.
8. The personal, visible, and imminent return of Jesus Christ.
9. The authority of the local church as the institution ordained by God to evangelize the world and disciple Christians.
10. Ecclesiastical separation as well as personal separation from the world to maintain a pure testimony.
11. Salvation is eternally secured by the finished work of Christ.
12. The Sanctity of Life is from conception to natural death. Therefore, God wonderfully and immutably created each person as male and female.
13. God ordained the family institution. Marriage is the sacred union of one man and one woman in a covenantal commitment for life.

Core Values

- **Evangelize** the Lost and disciple the believer in obedience to the Great Commission
- **Engage** people in Missions with a commitment to excellence
- **Equip** and **Empower** other to understand and steward their giftedness
- **Express** the Gospel by meeting needs

Mission Statement

"To glorify God through missions in obedience to the Great Commission."

Matt. 28:19-20, 1 Peter 4:7-11

BEHAVIORAL GUIDELINES WHILE ON THE TRIP

This section is very important for each traveler to understand. Your obedience to the rules and regulations honors the Lord and is a necessary part of having a successful ministry experience. Disobedience to the guidelines not only puts a tremendous burden on our staff, but you can do great harm to the ministry the missionaries have spent years building.

- **Authority and Discipline** - The Biblical response to authority is obedience. This principle is stated in Hebrews 13:17: "Obey them that have the rule over you, and submit yourselves: for they watch for your souls, as they that must give account, that they may do it with joy, and not with grief: for that is unprofitable for you."
Disciplinary action will result in participant being sent home at their own expense. The following will not be allowed at any time:
 1. Drugs
 2. Alcohol - no social drinking
 3. Use of tobacco products or vaping
 4. Any act of immorality or any act of unsafe conduct
 5. Leaving the lodging premises. No one is allowed to leave on their own. You must remain with a group and a SCORE representative.
- **Team Unity** - We must work closely together in harmony with our brothers and sisters in Christ and before the world. The exhortation over and over again in the Word of God is to show love and brotherly kindness and is a necessary part of team effort. I Peter 1:22 goes a step further. We are to "love one another with a pure heart fervently," which means that we are to work at it continually.
- **Attitudes** - The old proverb "one bad apple can spoil the whole barrel" applies here. While living in a team situation, your attitude can either affect others for better or for worse. Maintaining a positive and humble attitude is, therefore, needful. This is best accomplished through spending time alone with the Lord in His Word and talking honestly with Him in prayer.

PRAY for God to work in your heart. Be flexible and have a submissive, servant's heart. PRAY you will be a blessing to the missionaries you'll work with and the people you'll minister to.

This trip will be a spiritual highlight in your life!

Mark 16:15 - And he said unto them, Go ye into all the world, and preach the gospel to every creature.

What's Included in your Cost – Your group is under a contract with SCORE International for your trip. The leader will go over all the costs and details with you.

Unless the trip contract states otherwise, this is what is included and not included.

COST INCLUDES		NOT INCLUDED	
INTERNATIONAL TRIPS	USA TRIPS	INTERNATIONAL TRIPS	USA TRIPS
Lodging	Lodging	Air Travel or baggage fees	Ground Transportation - group is responsible for all transportation
Meals	Meals	Ministry Supplies	Ministry Supplies
In country transportation	Travel T-shirt	Ministry Cost - See country specific booklet	Ministry Cost
Insurance	Ministry Set-up	Leisure Activities Costs - See country specific booklet for costs	Leisure Activities
SCORE Rep	SCORE Rep	Snacks/souvenirs	Snacks/souvenirs
Interpreters			
Sports Teams:			
Uniform for Players			
Travel Shirts			
Games Set Up			

FUNDRAISING - *Confirm with your trip leader if funds are to be submitted to SCORE. *Some groups want to receive all funds and then they will submit payments to SCORE.

Registrations must be submitted before funds are received. If no registration has been submitted yet, funds will be posted into your trip's "General Contributions".

The following fundraising information is posted in your Managed Missions.

1. Instructions on creating a Public Profile to give to potential donors and post on social media.
2. Sample Donor Request letter - for you to copy and personalize to send to potential donors.

Payments and donations can be made:

- **Online at the SCORE International website** under the "Donate" tab. Funds are posted to the Managed Missions trip page after 1-2 business days. <https://sim-aso.donorstudio.com/category/donate/support-a-traveler>
- **Checks made payable and mailed to:**
SCORE International
PO Box 9994
Chattanooga, TN 37412
Memo - the name of the travel and group

Funds are posted to Managed Missions 1-2 business days after they are received.

FAQ's

1. **How do I raise funds for my trip?**

Posting a Public Profile to social media about your trip is very effective. Another way to solicit potential donors is to mail or email out 75-100 donation letters to family, friends, church, doctors, dentists, teachers, etc.

2. **How do I track my donations?**

Log into your trip page in Managed Missions at scoreintl.managedmissions.com and click on "Fundraising" located on the left side of your screen. It will open a list of all funds that have been received for you along with the name of the donor. On the right side of each amount, you'll see a button named "details". Click on that to show the mailing address for that donor. This is a great tool to use for sending thank you notes.

3. **Are donations tax deductible?**

SCORE is a registered 501-C-3 organization. Donations made payable to SCORE are tax deductible. An IRS tax receipt is sent by e-mail or by mail within 1–2 business days after receipt of the donation. Once a donation is received it becomes the property of SCORE International and cannot be returned to the donor.

4. **When does the cost of my trip have to be paid?**

Your trip leader will be able to give you the deadlines. However, final payment must be received by 45 days prior to the trip.

5. **What if I have to cancel?**

Group/Individual Cancellation - Refund - Account Overage Policy
<ul style="list-style-type: none">• Group cancellations outside of 45 days prior to the trip will receive a 50% refund of the \$500 group deposit. All additional funds can be held for one year to apply to another trip or can be refunded.• Group cancellations inside of 45 days prior to the trip will forfeit the \$500 group deposit. Any additional funds will be held for one year to apply to another trip.• Individuals in a group who cancel within 45 days prior to the trip will forfeit a \$100 deposit and 50% of the SCORE costs. Any additional funds can be *refunded, held for one year for the individual to apply to another trip or can be transferred to the group for current trip expenses with written consent from the donor of the funds.• No refund for cancellations within 7 days of the trip.• If SCORE International cancels the trip for any reason, a full refund will be issued. <p>*Refunds are subject to expenses incurred by SCORE International. This includes but not limited to prepaid expenses for food, lodging, travel, as well as a 3.5% fee for credit card transactions.</p> <p>REFUNDS are not issued until 30 after date of travel</p> <p>Overages can be held for one year for another trip or can be issued for reimbursement for ministry and travel expenses with a written request and receipts.</p> <p>After one year, unused funds will be used at the discretion of SCORE International.</p>

Funds cannot be used for personal expenses such as passports or spending money on the trip.

HEALTH MATTERS

- **Immunization Requirements** - One of our most asked questions is regarding shots. Shots are not required to travel to any of the countries we minister in. However, we recommend you contact your local health department and follow their guidelines. *Consult with your doctor to confirm that your normal vaccines are current.
- **Food Allergies** - Any food allergies should be listed on your application. However, because of the volume of travelers and the variations of food allergies, our cooks are not able to prepare specialty meals for individuals. You will need to bring your own specialty food items to supplement the food provided, your epi pen and any other medication. You cannot get these items on your trip.
***There is usually sufficient food that most everyone should be able to eat.**
- **Medication** - Doctors and dentists will be available to us on the field. We have contact with good hospitals in all locations. You will need to notify us of any medication that you may be taking when you first arrive.
- **Medical/Accident Insurance** - We do provide secondary health/accident insurance for each person through Faith Ventures for international trips. Each individual will have an insurance card with important information provided on it. You will also need to check with your primary carrier to verify if you will have coverage out of the country. If so, they will still be primary. Coverage for domestic trips may be available for an additional fee.

The link to view coverage provided through Faith Ventures Insurance is posted in your Managed Missions page.

*Important Note - You will be required to pay for your medical treatment while in country. The costs are significantly less than the US and are usually very affordable. Once you return home, you will then file a claim with your receipts to your primary insurance carrier and with Faith Ventures.